



MINUTES

**BRYAN PLANNING AND ZONING COMMISSION
WORKSHOP MEETING
THURSDAY, FEBRUARY 15, 2007
AT 5:00 P.M.
ROOM 305, BRYAN MUNICIPAL BUILDING
300 SOUTH TEXAS AVENUE, BRYAN, TEXAS**

Disclaimer: *The meeting minutes herein are a summarization of meeting proceedings, not a verbatim transcription.*

1. CALL TO ORDER

Chairperson Hughes called the workshop meeting to order at 5:01p.m.

Commission members present were: Mr. Michael Beckendorf, Mr. Johnny Bond, Mr. John Clark (Vice Chairperson), Mr. Ralph Davila, Mr. Robert Horton, Mr. Art Hughes, Mr. G.H. Jones, Mr. Don Maxwell (Parliamentarian), and Mr. Michael Parks.

Commission members absent were: none.

Staff members present were: Mr. Kevin Russell, Director of Development Services; Ms. Linda Huff, City Engineer; Ms. Lindsey Guindi, Planning Manager; Mr. Martin Zimmermann, Senior Planner; Mr. John Dean, Transportation Planner; Ms. Julie Fulgham, Staff Planner; Mr. Randy Haynes, Staff Planner; Mr. Richard Reynosa, Graduate Civil Engineer; Ms. Janis Hampton, Assistant City Attorney; and Ms. Charmaine McKinzie, Planning Recorder.

2. REVIEW OF AGENDA ITEMS FOR REGULAR MEETING OF FEBRUARY 15, 2007 (No action will be taken.)

Commissioner Parks requested that his comments regarding sidewalks made during the regular meeting on January 18, 2007 be summarized as follows:

Commissioner Parks asked when should the installation of sidewalks be “triggered” for both undeveloped and developed parcels of land. He commented on the development issue about curb and gutter vs. ditches and how the current practice should be explored. The cost factors for individual home owners should not be excluded in the discussion. It

may be appropriate to submit to Council an idea for a capital improvement fund to take care of these small sidewalk sections for simple replat issues.

3. DISCUSSION ON SIDEWALKS

The following items were discussed in reference to sidewalks:

- current ordinance requirements;
- proposed ordinance changes;
- capital fund for sidewalks; and
- sidewalk surcharge fees.

4. DISCUSSION ON POSSIBLE PLAN OF WORK ITEMS

Ms. Lindsey Guindi, Planning Manager, passed out a worksheet and asked Commissioners to possible plan of work items in the order of importance to them. She explained that the top 3 items would be picked for the Plan of Work.

5. COMMISSION/STAFF CONCERNS

Miscellaneous Commission and staff concerns were discussed.

6. ADJOURN

Without objection, Chairperson Hughes adjourned the workshop meeting at 5:58 p.m.

These minutes were reviewed and approved by the City of Bryan Planning and Zoning Commission on this the **22nd** day of **March, 2007**.

Art Hughes, Chairperson
Planning and Zoning Commission
City of Bryan, Texas

Lindsey Guindi, Planning Manager and
Secretary to the Planning and Zoning
Commission